



山 份 公 公 SHANDONG CHENMING PAPER HOLDINGS LIMITED*

(中 華 人 之 份)
(a joint stock company incorporated in the People's Republic of China with limited liability)
份代 Stock Code: 1812

NOTIFICATION LETTER 函

19 September 2012

Dear Shareholders,

Shandong Chenming Paper Holdings Limited* (the "Company") — Notice of Publication of EGM Circular ("Current Corporate Communications")

The English and Chinese versions of the Company's Current Corporate Communications^(Note) are available on the Company's website at www.chenmingpaper.com and the HKExnews website at www.hkexnews.hk, or the arranged printed form(s) of Current Corporate Communications is enclosed (if applicable). You may access the Current Corporate Communications by clicking "Investor Relations" on the home page of our website, then selecting "Name of document" under "Announcements" and viewing them require Adobe Reader¹ or browsing through the HKExnews' website.

Shareholders may at any time choose to receive free of charge Corporate Communications either in printed form, or read the website version; and either English language version only, Chinese language version only or both language versions, notwithstanding any wish to the contrary they have previously conveyed to the Company. If you want to receive another printed version for the Current Corporate Communications, or you would like to change your choice of language or means of receipt of the Company's Corporate Communications in future, please complete the Change Request Form on the reverse side and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar"), using the mailing label and need not to affix a stamp when returning (if posted in Hong Kong). Otherwise, please affix an appropriate stamp. The address of Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send email with a scanned copy of this Form to chenmingpaper.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Company's website at www.chenmingpaper.com or the HKExnews website at www.hkexnews.hk.

Even if you have chosen (or are deemed to have consented) to receive all our Corporate Communications via Website version but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

Should you have any queries relating to any of the above matters, please call the Company telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of
Shandong Chenming Paper Holdings Limited
Chen Hongguo
Chairman

* For identification purposes only

Note: Corporate Communications include but not limited to (a) the report of the board of directors, the annual accounts of the Company, together with the auditors' report and (if applicable) the summary of the financial report; (b) the interim report and (if applicable) the summary of the interim report; (c) notice of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

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Change Request Form 變更申請表格

To: Shandong Chenming Paper Holdings Limited (the "Company") 致：山東晨鳴紙業集團股份有限公司(「本公司」)
(Stock Code: 1812) (股份代號：1812)
c/o Computershare Hong Kong Investor Services Limited 經香港中央證券登記有限公司
17M Floor, Hopewell Centre, 香港 仔皇后大道東183號
183 Queen's Road East, Wanchai, 合和中心17M樓
Hong Kong

I/We have already received a printed copy of the Current Corporate Communications in Chinese / English or have chosen (or are deemed to have consented) to read the Current Corporate Communications posted on the Company's website:
本人/我們已 取本次公司通訊 件之英 /中 印刷本或已選擇(或 視 已同意) 覽本公司網站所登載之本次公司通訊 件：

Part A — I/We would like to receive another printed version of the Current Corporate Communications of the Company as indicated below:
甲 部 本人/我們現在希望以下列 式 取 公司本次公司通訊 件之另一語言印刷本：

(Please mark ONLY ONE (X) of the following boxes 請 下列選擇中，僅在其中一個空格內劃上「X」號)

- I/We would like to receive a printed copy in English now.
本人/我們現在希望 取一份英文印刷本。
- I/We would like to receive a printed copy in Chinese now.
本人/我們現在希望 取一份中文印刷本。
- I/We would like to receive both the printed English and Chinese copies now.
本人/我們現在希望 取英文和中文各一份印刷本。

Part B — I/We would like to change the choice of language and means of receipt of future Corporate Communications of the Company as indicated below:
乙 部 本人/我們現在希望更 以下列 式 取 公司 後公司通訊 件之語言版本及 取途徑：

(Please mark ONLY ONE (X) of the following boxes 請 下列選擇中，僅在其中一個空格內劃上「X」號)

- read the Website version of all future Corporate Communications published on the Company's website in place of receiving printed copies; and receive a notification letter of the publication of Corporate Communication on website; OR
覽在公司網站 之公司通訊 件 上版本，以代替印刷本，並 取公司通訊 件已在網上刊 之通知信函；或
- to receive the printed English version of all future Corporate Communications ONLY; OR
僅 取公司通訊 件之英文印刷本；或
- to receive the printed Chinese version of all future Corporate Communications ONLY; OR
僅 取公司通訊 件之中文印刷本；或
- to receive both printed English and Chinese versions of all future Corporate Communications.
同時 取公司通訊 件之英文及中文印刷本。

Name(s) of Shareholder(s)[#]
股東姓名[#]

Date
日期

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address[#]
地址[#]

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number
聯 電話號碼

Signature(s)
簽名

[#] You are required to fill in the details if you download this Change Request form from the Website. 假如你 網站下載本變更申請 格，請 須填上有關資 。

Notes:
附註：

- Please complete all your details clearly.
請 閣下清楚填寫所有資 。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
如屬聯名股東，則本變更申請 格須由該名 本公司股東名冊上就聯名持有股份其姓名位列首位的股東 署； 有 。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本 格作出超過一項選擇，或未有作出選擇，或未有 署，或在其他 面填寫不正確，則本 格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
免存疑，任何在本變更申請 格上的額外手寫指示，本公司將不予處理。
- Please note that both printed English and Chinese versions of all the Company's Corporate Communications which we have sent to our Shareholders in the past 12 months are available from the Company on request. They are also available on the Company's website (www.chenmingpaper.com) for five years from the date of first publication. 公司備有 作去12個月曾寄 予股東的公司通訊 件之中、英 版印刷本。該等通訊 件亦由首次登載 期起計，持續5年載 公司網站(www.chenmingpaper.com)上。

閣下寄回此變更申請 格時，請將郵寄標籤剪 信封上。

如在本港投寄毋須貼上郵

Please cut the mailing label and stick this on the envelope
to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
便回郵號碼 Freepost No. 37
香港 Hong Kong

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